

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD IN THE  
VILLAGE HALL ON TUESDAY SEPTEMBER 13<sup>TH</sup>. 2016 at 7.00pm.**

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**Public Session:**

There were ten members of the public in attendance, all residents of Edgebolton, wishing to draw Councillors attention to a development taking place without planning approval. It had been reported to the planning department and the enforcement officer had visited the site and taken some action. It was agreed that the Clerk would contact the planning department indicating that the Council gave full support to any action taken to prevent this development continuing without planning approval.

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**Present:**

Ms. S. McIntosh (Chairman)

Mr. A. G. Foster

Mr. R. Pinches

Mr. B. Lyon

Mrs. G. Matthews

Mr. D. Roberts

Mrs. J. Manley

Mr. P. Sharp

**In Attendance:**

The Parish Clerk.

**Apologies:**

Apologies were received and accepted from Councillors Mrs. F. Medley, Mrs. T. Howells and Mr. J. Kennedy and Lt. M. McArdle (RAF Shawbury).

**16/70 Declaration of Personal or Prejudicial Interests.**

There were no interests declared.

**16/71 Resignation:**

Clerk reported that he had received a letter from Councillor Clarke tendering her resignation because work commitments were preventing her from attending meetings. A suitable letter of thanks had been sent to her. *Clerk to inform the Elections Officer.*

**16/72 Minutes of Meeting held on August 9<sup>th</sup>. 2016.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**16/73 Matters Arising:**

**(a)Highways (16/60(a)) (16/64)**

Members considered a detailed response from Victoria Doran to issues which had previously been raised.

The Clerk was asked to make the following comments:

1. The Council do not want to take responsibility for the area by the traffic lights – pointing out that this is part of the footpath area and the Highways responsibility. It was felt the best solution would be to clear the site and place cobbles or slabs there.
2. It had been noted that the drains had been jetted but in the past this had not resolved the situation.
3. Forward details of two of the residents whose properties had been flooded.
4. It had been noted that limited work appeared to have been carried out on the various overgrown pathways and they were just about passable.
5. Damaged sign by the butchers shop is a parking sign.

**(b) Fitness Area (1616/60c)**

It was noted that the area had been opened by Shropshire Councillor Karen Calder, who had complimented the Council on its foresight and achievement in providing such an excellent facility. Representative of the Hilton-Jones Foundation, which had provided a £5,000 grant for the development

had visited the site, were extremely impressed by the range of equipment and congratulated the Council for developing it.

The Chairman reported that together with Sue Thomas they were providing advice sessions on October 2<sup>nd</sup>. and 9<sup>th</sup>. for people who were not sure how best to use the facilities.

Councillor Mr. Sharp offered to carry out regular inspections until a permanent solution could be put in place.

It was agreed to purchase an information notice board for the site. *Chairman and Clerk to arrange.*

(c) Bus shelter painting (16/60e)

It was reported that the work had been completed to a very satisfactory standard.

(d) Additional VAS control (16/60(b))

It was decided not to go ahead with a further sign until more investigations had been carried out.

(e) Smartwater Project (16/60(g))

It was reported that a meeting had been held at Wem Police Station on Tuesday 23<sup>rd</sup>. August, which had been attended by Sgt. Claire Greenwood (West Midland Police); Rachael Oakley (Smartwater); Councillors Mrs. Gail Mathews and Mr. Anthony Foster and the Parish Clerk.

It had been agreed that an attempt should be made to create a Smartwater Community and Claire had promised full police support, including the provision of notices and publicity leaflets and would approach the PCC for a possible grant.

The cost per household would be less than £10.00 but as there were about 980 properties there would be a need for the support of other agencies to get the message across to residents and for providing financial support. It had been decided that the Clerk should contact the RAF and the Housing Association to outline the plan and seek their support.

Public meetings had been arranged in the Village Hall on Tuesday 4<sup>th</sup>. October at 11.30am and Monday 10<sup>th</sup>. October at 7.00pm. to assess general interest.

The Housing Association had responded stating that before considering the provision of a grant, they would need confirmation from members of the public in areas where there was public housing, that they needed this service.

Members gave full support to the proposals.

(f) Sponsorship (16/60(i))

The Clerk reported that the four companies had renewed their sponsorship of the Floral Gateways.

(g) Burial Ground beech hedge (16/60(l))

Clerk reported that he had discussed this with Richard Bailey who had confirmed that he had been cutting and shaping the hedge for the past few years.

(h) Erdington Play Area – fence painting.

*Clerk to contact the RAF to see if they had a working party able to do the work.*

(i) Wem Road speed checks (16/61)

Clerk reported that he had advised the police of the concerns raised by a member of the public regarding speeding traffic and they had agreed to monitor the situation and carry out covert checks.

(j) Additional bin for car park (16/60 (h))

It was noted that this had been put in place at the edge of the fitness area. It would be emptied by Shropshire Council's waste team.

(k) Use of playing field (16/64(iii))

Clerk stated that after discussions with the Chairman, it had been agreed that he should telephone Mr. Bray instead of sending a formal letter. He had done this and explained the Council's concerns but stressed that with prior notification the Council were happy to support Village Hall projects that needed to access the playing field. It had been a very amicable conversation and Richard had asked that his apologies be passed to Council Members.

(l) Market Drayton Skate Park (16/61):

Clerk said that he had spoken to representatives of Market Drayton Council who were keen to dispose of the old skate boarding equipment. However it was metal equipment and when in use could be very noisy. Locating a suitable site would prove difficult.

It was agreed not to proceed with this as a project.

(m) Community Service Awards (16/18)

It was agreed to continue with the awards and to ask the Commanding Officer at RAF Shawbury if the base was prepared to continue to sponsor the event.

(n) Library:

It was noted that the mobile library service would start on Tuesday October 4<sup>th</sup> and would meet weekly on alternative Tuesdays 11.30am – 12.30pm and Fridays 9.30 – 10.30am

**16/74 Correspondence:**

Members considered correspondence received by the Clerk since the last meeting and dealt with the following:

(a) Report from Richard Bailey:

It was noted that Richard had carried out some repairs to the play areas following the RoSPA inspection report. *Clerk to identify and deal with outstanding issues.*

Concern was expressed at the number of reported incidents of vandalism. Clerk stated that the police had been informed and were carrying out a watching brief.

Members supported his proposals for this year's firework/bonfire event, including increasing the entrance fee to £4.00. Several Members offered to publicise the event on Facebook and Twitter.

Members were pleased to note that the wild flower areas were to be re-sown, that there was no need for fishing stands and that the drainage work had been completed.

*Clerk to inform Richard of the responses and thank him for his continued efforts in serving the Community.*

(b) Application to open a Pharmacy in Shawbury.

*The Clerk was asked to respond stating that Members original objection to the proposal regarding this application had not changed.*

(c) Shropshire Council Town and Parish Council Forum (September 29<sup>th</sup>).

Clerk reported that he would be attending the Forum and would report back at the next Council meeting.

(d) Mr. Russ Currie – suggested defibrillator.

It was noted that Mr. Currie was looking at the possibility of installing a defibrillator in the Village Hall. Clerk had informed him that the Council had received little support when they had suggested having one in the Village a few years ago. He had advised him to seek further information on how defibrillators operated.

*Clerk would bring more information to the next meeting.*

**16/75 Accounts for Payment**

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (September)		£556.18
Mr. J. Wilson	Expenses (August)		£274.15
Inland Revenue	Tax (September)	£139.20	
	N.I. (September)	£2.67	£141.87
Mr. R. Bailey	Maintenance and approved expenses (August)		£487.00
Costwold Seeds	Wild Flower seed		£148.44
Mr. T. Creber	Village Work (August)		£300.00
EON	Installation of VAS Light		£3,309.00
Mazars	External audit		£360.00

**16/76 Financial Statement:**

A financial statement was tabled and approved.

**16/77 External Auditors Report:**

Clerk reported that the auditors had not raised any concerns over the management of the Council or the financial statements. Details of the audit report had been placed on the Council web site and notice board.

**16/77 Exchange of Information:**(a) Agenda Items for the next meeting:

No issues raised.

(b) The following Items of concern were reported:(i) Highways:

No further outstanding issues raised.

(ii) Street Lighting:

No issues raised.

(iii) Other:

(a) The Hospice Annual Cycling event would be using the playing field on Sunday 25<sup>th</sup>. September.

(b) Youth Club were considering making an application to erect a small shed on land adjacent to the Village Hall. After discussing the issue with Mrs. Howells, it was decided that further investigation was needed regarding the type and size of the unit. Clerk offered to discuss this with representatives of the Village Hall Committee and the planning department.

It was noted that the parish now had their own qualified youth leaders and Shropshire Youth Association were withdrawing their trained leader. Members congratulated the local team on their achievement.

(c) At the request of the Village Hall Committee the December meeting will be held on December 6<sup>th</sup>.

**16/78 Reports From:****(a) Police:**

The following incidents were reported to the police in

(a) June:

Anti-Social Behaviour – 12 (Painsbrook Lane; Coppice Close; Church Close (2); Glebelands; Playing Field; Hazeldine (6).

Criminal Damage – 3 (Church Close (2) Hazeldine) No suspects identified.

Violence – 2 (Hazeldine; McKinley Way) both under investigation.

(b) July:

Anti-Social Behaviour – 8 (Mytton Lane – 1; A53 -1; Church Close -3; Hazeldine Crescent -3.)

Vehicle Crime – 2 (Carradine Close and Muckleton Road) No suspects identified.

Violence -3 (Hazeldine Crescent -1 (under investigation); Church Close -1 (unable to prosecute) White Lodge Park -1 (awaiting Court outcome).

Criminal Damage -1 (A53 - under investigation).

Theft – 1 Poynton Road – under investigation)

Burglary -1 (car park area – no suspect identified.)

**(b) RAF Shawbury.**

No report tabled.

**(c) Shropshire Council.**

No report tabled.

**16/79 Planning:**(a) Appeals:

It was noted that appeals had been made regarding Shropshire Council's decision not to approve:

1. An application to build a mixed residential development on land east of Wem Road.

2. An application to build a residential property on land adjacent to The Moorings, Mytton Lane. The Parish Council had originally not objected to this application as it was thought to be within the planning boundary. However it was later identified as being outside the boundary and the Clerk was asked to notify the planning inspector that the Parish Council wished to withdraw the original response and object to it on those grounds.

**(b) Approved Application:**

Shropshire Council had approved the application to build one dwelling with detached single garage on land south of Drayton Road.

**16/80 Committee/Meeting Reports:**

Councillor Sharp reported that he had attended a meeting of the Executive Committee of SALC and had been impressed by a talk given by the new Police Commissioner. He had stated that he was willing to visit Parish Councils and Members felt that he should be invited to come to next year's Annual Parish Meeting. *Clerk to action.*

**16/81 Erection of a safety mirror on the wall of the Co-op shop.**

The Vice-Chairman reported that he had met with representatives of the Co-op shop, who were prepared to allow a mirror to be fixed to the wall facing the A53. This would enable drivers of vehicles leaving the Elephant and Castle car park to get a clearer view of the traffic situation.

It was agreed that he should seek the advice of Mr. Gradwell and come back to the Council with a costed proposal.

**16/82 Review of policy and other documents.**

Clerk thanked Members who had responded to the up-dated documents. The process had been finalised and the revised documents would be placed on the web site.

**16/83 Press Matters:**

Smartwater project.

Resignation of Mrs. Clarke

Opening of the Fitness area.

**16/84 Date and time of next meeting.**

The next meeting will be on October 11<sup>th</sup>. 2016 at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed: S. McIntosh (Chairman)      Date: October 11<sup>th</sup>. 2016.**

